



The Center for Urban and Regional Affairs (CURA) is an all-University applied research and technology center at the University of Minnesota whose mission is to connect faculty and students with organizations and institutions working on significant public policy issues in Minnesota.

Communiversality Personnel Grants
Center for Urban and Regional Affairs
330 HHH Center
301—19th Avenue South
Minneapolis, MN 55455

Communiversality Personnel Grants



UNIVERSITY OF MINNESOTA

An Opportunity!

WHO: Community-based nonprofit organizations, especially but not limited to those serving diverse constituencies.

WHAT: A quarter-time graduate student (195 hours total) to assist with applied research, program development, evaluation, or other short-term projects. The student will work under the direction of the community organization.

HOW: Submit applications by the deadline. CURA selects for support approximately one of every three proposals, notifies the requesting organizations, and posts job descriptions at the University for the successful proposals. The community organization screens applicants and selects the candidate with whom the organization wants to work.

CURA is looking for proposals that deal with topics of broad interest, and where the student can make a significant contribution and learn from the experience. Projects should go beyond the organization's normal operations but should be within the capability of a graduate student to accomplish. CURA staff welcome discussion with interested community organizations prior to submission of a proposal.

GENERAL INFORMATION:

- ◆ Only registered University of Minnesota students may be hired to assist the community organization. Generally the job will be posted for graduate students only.
- ◆ CURA supports the student's salary and benefits; all other costs associated with the project are the responsibility of the community organization.
- ◆ Other in-kind assistance from CURA for the project—such as survey design, computer mapping, and literature searches—may be appropriate, but only on a limited “as available” basis.
- ◆ Requests for extension of support will be given low priority.

PROCEDURE FOR SUBMITTING PROPOSALS:

To apply for project support from CURA, use the attached application or a similar format. The following information must be included with your proposal:

- ◆ Your organization's name, address, phone number, and fax number, as well as the name and e-mail address of the person submitting the request.
- ◆ Description of organization. This will be used on the job posting if your proposal receives support and will introduce interested students to your organization.
- ◆ Description of situation. What situation or problem is the project intended to address? Why does the situation need to be changed?
- ◆ Title and description of project. How will the project address the situation? Describe the project's purpose and expected results, as well as how the project will be accomplished.
- ◆ Student responsibilities. What are the specific tasks the student will be expected to complete? What, if any, other resources or people will the student be working with to accomplish these tasks?
- ◆ Qualifications of student. List the educational, experiential, technical, and other qualifications and abilities you expect the student to bring to the job.
- ◆ Supervisor. The name, phone number, and e-mail address of the person who will select and supervise the student.

Please note the deadlines below for submitting applications. Applicants will be notified of CURA's decision approximately 3–4 weeks after each deadline. If you need more information about the application, contact program director Ed Drury at (612) 625-1551.

DEADLINE FOR SUBMITTING PROPOSALS:

- ◆ **June 30** for fall semester support
- ◆ **November 18** for spring semester support

COMMUNIVERSITY PERSONNEL GRANT APPLICATION FORM

Date: _____

Name of Organization: _____

Address: _____

Phone: _____ Fax: _____

Name of Person Submitting Request: _____

E-mail of Person Submitting Request: _____

Description of Organization:

Situation or Problem the Project Addresses:

Title and Description of Project:

Approximate Date for Start of Project (circle one):

August 30 (Fall Semester)

January 13 (Spring Semester)

Student Job Responsibilities:

Qualifications of Student:

Address Where Student Will Work: _____

Supervisor's Name: _____

Supervisor's E-mail: _____

Supervisor's Phone: _____

Send completed application to: Communiversiity Personnel Grants, Center for Urban and Regional Affairs, 330 HHH Center, 301—19th Avenue S., Minneapolis, MN 55455